THE ANNUAL GENERAL MEETING OF THE WESTERN AREA BRITISH JUDO ASSOCIATION

Saturday 27th June 2020

Zoom

Minutes

1. Welcome by the Chairman
2. Present: Pete Salter – Dowty, Alison Finn – Patchway, Charlie Bond – Team Bath, Richard (Razz) Hopkins – Devizes, Pete Whitfield – Ivybridge, Eva Minarokova – Kazoku Simon Ward – Kingsley, Ross Taylor – Drake, Matt Hope – Yate, Lisa Oram – Treasurer, Richard Cleave, Bryan Evans – Ferndale, Andrew Scott – Chair, Dave Campey – Vice Chair & Purdown , Mark Todd – Patchway, Richard Hirst – Penrose, Pete Anderson – Nokemono, Michael Guatieri – Yate, Kyle Adams – Flo Judo, Shane Kimber Plymouth, Pete Douglas – Bradley Stoke, Alan Kimber - Plymouth Michael Woodham, Paul Taylor – Bedminster, Jo Hunt PAA Judo, Andy Gault – Pewsey, Francis Sanderson Hayle Judo, Bob Vickery- Midsomer Norton, Robert Crow – Kazoku, Jo Kent – Kazoku, Justin Allen - Plymouth

2. Apologies for absence

   Derek Johnson (Long Ashton) Dave Allen (President)

3. Minutes of the 2019 AGM –

   Proposed Bryan Evans Seconded Richard Hopkins

   No matters arising.

4. Adoption of the Accounts Proposed Richard Hopkins Seconded Dave Campey

   See Pages 5-9 are the annual accounts.

   Decrease in income in the year due to way monies are received for gradings.

- Questions asked about the loss made at the area open, it will be one day next time, on three mats to help reduce costs. It was asked if it was possible to have another date. EM asked is it possible to change the venue? PS said the key is the monitoring of the budget leading up to the event. Loss of revenue due to grading rebate reduction. Discussion re Business manager. RT pointed out savings can be made with meetings being via zoom, AGM is best attended in some years. PS asked if there are outstanding rebates that Dave Allen may have for grading rebates. **ACTION Lisa to speak to DA re rebates.** AS said still a need once a year to meet face to face, at another event, like Simons area training for example. PD what was £1392 for National Championships? – LO said it was for squad events, she will amend the wording on the accounts. Seminar costs – hire Dojo, hotel for execs and pay for presenters. Cost £815 income £271. PA suggested twice a year, different venues, possibly North / South. AK said that seminar was split in two there would be less income. Discussion by exec and task for Business manager. SW suggested that seminars breadth of content, e.g. Time to listen, safeguarding.

5. Appointment of Auditors – AS asked as there are two accountants on the committee is there a need to have Auditors. Cost is currently £400 per year, Howden Whites in Amesbury, lots of travel for LO. It was agreed that Auditors were needed, for LO to source auditors nearer to her (Bristol) Jo Kent mentioned that some firms will do Pro bono work –

ACTION JK to email LO with details of how to ask for pro bona work.

6. Chairman's Report

My first year in office and what a year. Our two new appointments, Dave Campey, Vice Chair, and our new Director of Finance Razz Hopkins, along with Gloucester chair Peter Salter have been looking at our constitution to make sure that it aligns with the NGB constitution template, with regional adjustments, and the requirement for clarity under the BJA governance review. The old constitution although good no longer reflects how the West does business. The proposed new constitution has been circulated and will be discussed later and, hopefully, ratified at this AGM. In these exceptional circumstances this virtual AGM is authorised by the BJA.

In the treasurers report you will hear that the 2019 Western Area Open, our flagship event, made a substantial loss. Major contributing factors for this were: cost of venue, cost of officials, accommodation, catering, and the removal of ranking status at pre-cadet and cadet level. Unfortunately, due to circumstances beyond our control we were not able to recover the loss even partially from later competitions revenue.

In competition there were many individual successes domestically and internationally. A true reflection of the commitment of both our athletes to be the best they can be and the dedication of our coaches in enabling and encouraging them. Our referees and officials up to March of this year were very busy and continue to be well respected and relied on up to a national level as people that get things done.

The lockdown just after the British Schools hit fast and hard. Players had nowhere to go to train and socialise and clubs had no revenue with which to play their bills. All competition was cancelled, and the AGM postponed. Fortunately, the Area have the people who can exploit technology to the greater good and virtual training was quickly established and has been a runaway success. Not content with just that the Area coach, hosted by Patchway Judo, held an exceptionally well received virtual training day with the great and the good, and more recently ran a vital one day coach revalidation course licenced by the NGB and covering a variety of important topics.

As lockdown eases everybody is engaged in the debate on how we can safely return to the dojo and how soon. We know that during lockdown people will have drifted away from the sport. We also know that paying for licences and mat fees and travel are the last thing on the minds of those whose financial position has been stretched and changed and engulfed. And we must not to forget our army of coaches fighting to keep our clubs open not knowing, by definition or shape, what they will come back to.

You will know that Head Office has completed a post lockdown viability survey, contacting every English BJA A club, and asking the same pertinent questions of all. The BJA, with the Area Chairs Commission, is working on a comprehensive financial support package for clubs and players, using a mixture of funding streams, to help ease those pressures, with a short application process and the quick release of funds.

We still do not know what the post lockdown new normal will look like. Speculation surrounds reduced numbers on the mat per session, shorter and more frequent sessions, impacts on hygiene and welfare, these are all unknowns. As our leisure centres and parish halls etc open for business but we, frustratingly, cannot open our clubs, not all facilities will keep our booking slots open without cost. Even when the BJA finalises the return to dojo policy and publishes a start date, negotiation will be necessary with the facility management and might often end in disappointment.

Make no mistake, we have a hard road ahead to get back to a normality but talking with each other and moving forward together will, and must, be our area strength.

PS – we do not know what the future holds. First BJA webinar, very sobering, the plan is going to be challenging. COVID 19 hub on British Judo website, is where the 40 page is. Worth reading and the webinar was recorded, worth listening too. **ACTION AF to find link and share with all.**

7. County Chairman's reports –

All reported in the Spring newsletter.

8. Consideration of Resolutions – Revised Constitution

MG section 3.1 Geographical Counties need to include South Gloucestershire, North Somerset, Bath and North East Somerset as these unitary authorities do not form part of any other larger county. **Action DC** to change to add the wording to include

5.1.1 should be seven not six as seven counties

5.1.2 voting rights for non-elected officers to be amended

5.1.3 maximum and

8.1 needs to be altered to be more than 3 people, should be a percentage, AS said he felt it had not been changed from the template. Needs to be 50% of membership of the committee.

PS suggested that we vote now with the changes agreed, Proposer Mike Guatieri Yate and seconded Mark Todd Patchway. JH asked if PAA Judo can vote, agreed the club could continue to have its special privilege. Unanimous for all clubs in attendance

10. Awarding of the Hayler Trophy – for work carried out by an individual who has carried out administration – this award is being given to Simon Ward for second year running due to his inspiration during these difficulty times. Not only for the area, setting the bar nationally too.

11. AOB

SW Thanks to Ross from Drake for sharing the opportunity to share master class wed 8 July 5pm – Clubs to message Simon for codes

Business manager interviews the week beginning of 13 July

British Judo Association Western Area
Accounts for Year Ended
31st December 2019

British Judo Association Western Area

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1. British Judo Association Western Area

Treasurers Report

For the Year Ended 31st December 2019.
The Treasurer presents the report and accounts for the year ended 31st December 2019.
The Treasurer acknowledges the duty to ensure the proper accounting records are kept and that the prepared financial statements give a true and fair record.
The Treasurer has not yet instructed an independent party to carry out an audit of these financial statements and therefore these accounts are unaudited.

This year we have made a larger loss compared to the loss we made in 2018. We have received total income of £25,545, a decrease of £8,822 on last year. This was due to a decrease in BJA credits and decrease in competition Income. We had total expenditure of £31,371, a reduction of £3,103. The major expenditure was for hosting events.

The funds were used to send a team to Emmen and Alkmaar in Holland and to host an Area Open event.

All the ring fenced money from the Craig Curtis Memorial event has been used to subsidise trip for Swindon club members £750.

Signed on behalf of the Treasurer

Lisa Oram
Treasurer

Signed on behalf of the Committee

Andrew Scott
Chairman

2. British Judo Association Western Area

Profit & Loss Account For The Year Ended 31st December 2019.

	2019		2018	
Income				
Excell Events	3,085		1,916	
National Savings Bond Interest Received	23		21	
BJA Credits	10,780		16,432	
Competitions Area Hosted	11,178		12,546	
National Championships and Coaching Events	480		1,844	
Craig Curtis memorial fund ring-fenced for Swindon Players	-		750	
Other Income	-	**25,545**	859	**34,367**
Less: Expenses				
Excell events	316		1,135	
Seminars	815		1,285	
AGM Expenses & Chairman's Meetings	2,961		3,183	
Office Honoraria	2,025		1,823	
Awards & Medals				
Competitions Area Hosted	19,927		20,432	
Coaching Events	440		2,238	
Postage & Stationery	436		1,036	
Accountancy			-	
Depreciation	1,940		1,935	
National Championships	1,392		1,242	
Grading Rebates	370			
Website Expenses			166	
Payments from Craig Curtis fund	750		-	
		31,371		**34,473**
Net (Loss) Profit For The Year		**(£5,826)**		**(£106)**

Note: Post end of Financial Year 2018 it a cheque for £33 was not cashed, The Income/expenditure and Bank Balances has been adjusted to reflect this.

3. British Judo Association Western Area

Balance Sheet For The Year Ended 31st December 2019.

	2019		2018	
Fixed Assets				
Tangible Assets Per Schedule		3,135		5,075
Investments		2,000		2,000
		5,135		**7,075**
Current Assets				
Stock	334		334	
Bank Account	10,051		14,159	
Cash in Hand	423		200	
	10,808		**14,693**	
Current Liabilities				
Creditors & Accruals	-		-	
Net Current Assets		**10,808**		**14,693**
		15,943		21,768
Represented by:-				
Capital Account at 1st January 2017		21,768		21,841
Net (Loss) Profit for the Year		-5,825		(73)
		£15,943		**£21,768**

Note: Post end of Financial Year 2018 it a cheque for £33 was not cashed, The Income/expenditure and Bank Balances has been adjusted to reflect this.

4. British Judo Association Western Area

Schedule Of Fixed Assets For The Year Ended 31st December 2019.

	Equipment	Judo Mats	Total
Costs			
At 1st January 2019	6,005	20,163	26,168
Additions	-	-	-
At 31st December 2019	**6,005**	**20,163**	**26,168**
Depreciation			
At 1st January 2019	4,983	16,110	21,093
Additions	127	1,813	1,940
At 31st December 2019	**5,110**	**17,923**	**23,033**
Net Book Value			
At 31st December 2019	**£895**	**£2,240**	**£3,135**
At 31st December 2018	**£1,022**	**£4,053**	**£5,075**